

# O'AHU BACK TO **WORK**



## Free training for your next Healthcare Job!



### Adult Residential Care Home (ARCH) Modules

#### Leeward (In-person)

Learn basic knowledge about geriatric diseases, preparation of special diets, fulfillment of existing orders and therapies, and behavior management.

**Dates:** 11/3 - 12/15 (W, 830a-430p)



### Medical Receptionist & Patient Services

#### Leeward (Online & In-person)

Gain an understanding of the healthcare delivery system, the role of the PSR, and tools needed to be a front-line customer-service agent in a medical office or hospital setting

**Dates:** 10/12 - 12/21 (T & TH, 700-830p)



### Medical Reimbursement Specialist

#### Leeward (Online)

Learn skills in the management of patient medical accounts and standard healthcare billing methodologies.

**Dates:** 10/25 - 12/16 (T, TH & F, 500-900p)



### Phlebotomy

#### Kapi'olani (In-person)

Learn how to obtain specimens from clients for laboratory testing and how to collect and process blood and other bodily fluids in a safe and accurate manner.

**Dates:** 10/4 - 12/7 (M, T & W, 500-900p)  
10/21 - 12/11 (Th & F, 530-930p & Sa 130-630p)



### Certified Nurse Aide

#### Leeward (Online & In-person)

Learn how to support licensed nursing staff in long-term care facilities by providing basic nursing care to the elderly, ill, and disabled.

**Dates:** 10/23 - 12/12 (Sa & Su, 830a-430p)  
11/1 - 12/9 (M, T & W, 500-900 p)

For a complete listing of courses and to apply <http://oahubacktowork.com>

A partnership between the University of Hawai'i Community Colleges, UH Mānoa Outreach College, and the City & County of Honolulu